

## LS Requirements for Licensure

If you submit an application without prior submittal and approval of a pre-application form and you do not meet the licensing requirements of this State, your application will not be returned and your fees are non-refundable.

### Education and Experience Requirements

BS degree	Experience
Land Surveying	4 years after graduation & FLS exam
Related to Surveying (includes 15 semester hours or 22.5 quarter hours of survey courses)	4 years after graduation & FLS exam
Related Science (must have 30 semester hours or 45 quarter hours of a combination of math and basic sciences)	4 years after graduation & FLS exam
Non-graduate	8 years - must have experience and apply before December 31, 2007

### Experience Verification

All experience must be verified by LS Supervisors or Associates who were licensed prior to the time being verified

The Board's policy on experience prior to graduation is that you must have been in a formal co-op program through the school or it took you 6 years or longer to receive your degree. The maximum credit the Board will consider is 6 months. Experience must be verified by a PLS in order for the Board to review.

You will receive one years credit for a MS or PhD in land surveying in a program whose undergraduate or graduate degree is accredited by ABET or 2 years for a MS and PhD in land surveying

Experience must be progressive and include field and boundary work

### Agenda and Filing Deadlines

In order to provide sufficient time for receiving, processing and presenting an application to the Board for review, certain deadlines must be met. It is the responsibility of the applicant to assure that the required information is received prior to the deadlines. This office cannot be responsible for the delays in the receipt of applications, in any information pertaining to the application caused by the mail service, or by your respondents. **We are having difficulties receiving the mail from the Post Office and the State Mail Room in a timely manner.**

The Board meets approximately every two months. The Board Meeting dates and filing deadlines are tentatively set and subject to change.

Applications are added to the agenda for Board review as the processing is completed; i.e. all

references, experience verification forms, transcripts and verifications of the Fundamentals of Land Surveying and/or Principles and Practice examinations in another jurisdiction have been received. The agenda is closed on the agenda deadline and applications received and completed after that date are added to the next Board Meeting agenda.

Alabama Law does not provide for LS licensure by comity. However, if you have taken the NCEES Fundamentals of Land Surveying (FLS) and Principles and Practice of Land Surveying (PLS) exams, you will be required to take the 2 hour Alabama History and Law (ALLS) exam only.

**First Time applicants** for the FLS, PLS or ALLS exam **with no degree** submit the following items:

- pre-application (submit for approval prior to downloading application forms)
- application for land surveying licensure
- experience verification (you will need 1 for each engagement)
- references (you will need 5)
- application fee
- exam request form
- exam fee

**Re-exam applicants** submit the following items: (you must have the Board's approval before sitting for the exam)

- application – **only** complete questions 1-15, 17 (list all experience since previous application), 20 and 23
- application fee
- exam request form
- exam fee (separate check from the application fee)
- No additional verification is required

**First Time applicants for the ALLS** (Alabama History and Law of Surveying) exam with a degree in surveying, a degree other than surveying or with no degree submit the following items:

- pre-application (submit for approval prior to downloading application forms)
- application
- transcripts directly from the college/university to the Board office (if applicable)
- experience verification (you will need 1 for each engagement)
- references (you will need 5)

- verification of the FLS & PLS exams and current licensure
- transcript evaluation (if you have a degree and it is not in surveying)
- application fee
- exam request form
- exam fee (separate check from the application fee)

**First Time applicants for the ALLS (Alabama History & Law of Surveying) exam with an NCEES Record** submit the following items:

- pre-application (submit fax for approval prior to downloading application forms)
- application – **only** complete questions 1-15, 20 and 23
- NCEES Record (contact NCEES and have them send your record to the Board office)
- transcript evaluation (if you have a degree and it is not in surveying)
- exam request form
- exam fee (separate check from the application fee)